



Mission Board

Date: 22nd June 2018
Time: 11:00 am – 01:30 pm
Location: 291 Mclean Street

Attendance:

Mission Board			
Name	Regrets	Name	Regrets
Betty Tiede - Director of Pastoral Care		Joanne Hart – EDS Coordinator	X
Sharon Esau - Director of Programs		Hazen Taylor – Ushers and Greeters	
Doug Vater - Director of Business		Violet Hopkins - Corps Officer	
		Keith Hopkins - Corps Officer	

Minutes

Chairperson: Lt. Keith Hopkins **Indicates required action/ongoing development**

Item	Presented by	Comment or Action to be taken	Target Date	Complete
Standing Items				
1. Call to Order	Keith	Meeting called to order at 11:10 am		
2. Devotional & Prayer	Keith	Keith led in a time of devotion and prayer -Clear Conscience		
3. Late Additions		None		
4. Approval of Minutes	Keith	There were no corrections or omissions noted		
5. Director of Pastoral Care Update	Betty	<ol style="list-style-type: none"> Looking into visits at the LH & EGS to begin in July or August. She is hoping to include another CCM, so she doesn't have to go alone. The "newcomer" lunch at the church is set to be in the schedule for this fall 2018. Again, the purpose is for those who are new to the church in the last year to get together and to ask questions, get to know them better one on one, perhaps to disciple them as well. Betty asked if there was a budget for CCM and there is \$500 for Outreach and Evangelism. We discussed members who have come to our church and have now been absent for a while. There will be a follow up and the 	September 2018	

		<p>mission board will be reaching out to those members.</p> <ol style="list-style-type: none"> With regards to the Spiritual and Religious Care with Accreditation we are lacking in that area. Betty will be offering the CCM course in the fall for those who couldn't attend the course in Parksville. Mercy seat training and hoping that members don't get discouraged with the lack of mercy seat use. Betty will be looking into and researching small groups and how it can help with connecting congregation members. Lt. Keith mentioned that there are three congregation members who have put their names forward for visitation, Derek Chase, Bill Dennett and Carol McMurdo. 		
6. Director of Programs	Sharon Esau	<ol style="list-style-type: none"> Miracle Beach service/event was quite successful despite the weather. We had 60 in attendance. There was a concern brought forward with dogs being at the site. It is a "no dog park" and there were some who brought their animals. We want to abide by their policy and next year we will announce that there are to be no pets allowed. Kin Ford Park will now be the location for our July 21st BBQ that was scheduled to be at the Burtons. It will be a bring your own food and a dish to share. The August campout is booked for the 17th and 18th at Kin Beach. Saturday evening will be the BBQ and potluck. The fees have increased a little to \$100 but that costs will be split amongst the campers. Lunch with a bunch will resume in the fall and Sharon will be looking for volunteers to step up and help with these events. It is a great way to meet with the congregation and to continue to grow relationships with one another. The reason for the cancellation in May and June is that there were a lack of volunteers and there were other events happening, Mother's Day breakfast and the Father's Day breakfast, which again this year was well attended. 		
7. Director of Business	Doug Vater	<p>Doug presented the following updates:</p> <ol style="list-style-type: none"> Port Hardy property has now begun renovations. Door Replacements will be happening on Monday, June 25th, 2018. 		

		3. Daycare playground is now in process, there were some concerns about the color of the fencing, but the daycare will be painting it black.		
8. EDS Coordinator	Joanne Hart	No Report		
9. Corps Officer		<ol style="list-style-type: none"> 1. Lt. Violet mentioned that Ocean Crest has been nominated to win \$5000 from the Campbell River Women 100 event. 2. Lt. Violet and Karen Floor created a brochure for all of the Ocean Crest Ministry Units locations with a brief description of each location – Strategic Goal No 9 – Complete! 3. PIM has raised \$6777.00 to date! 4. Lt. Keith sits on the homeless coalition board and has made an application to City of CR to be on the Advisory Committee. 5. Keith presented a new emerging project – Painting the CR Lighthouse exterior and installing a new signage. The downtown is undergoing a makeover and it would be proactive update the building exterior – Mission Board approved to move forward with quote. 	July 2018 Quote	
10. Program Review				
11. Strategic Plan & Budget Update	Keith	Strategic Plan Goal No 15: Functional Program Analysis <i>Minutes Truncated – Please previous minuets.</i> <u>Update: 11 May 2018:</u> A Building Committee will be formed in the coming weeks with two goals in mind: <ol style="list-style-type: none"> 1. Lead the development a mid-life renovation for 291 Mclean Street. 2. See the renovation through to completion. <u>Update: 22 June 2018:</u> Formal planning will begin in July with the hope a plan to ready for submission in Jan-Feb 2018	June 2018	
		Strategic Plan Goal No 19: Port Hardy Relocation Keith reported that during the last visit to Port Hardy several properties were visited and were narrowed down to two. Michael is arranging an initial meeting with the property owners. Keith will be revisiting in mid – July. The goal is to relocate prior to 01st April 2018	April 2018 April 2019	

		<p><i>Minutes truncated...please January minutes for previous comments</i></p> <p><u>Update: 16 Feb 2018</u></p> <p>The team is currently in design stage, and meeting being held weekly to discuss.</p> <p><u>Update: 16 March 2018</u></p> <ol style="list-style-type: none"> 1. Design stage nearly complete (90%), and meeting being held weekly to discuss. It was noted that scope of project has increased including cost, which will mean more fund raising. Keith remains confident that God's will be done in Port Hardy and His vision will be realized. This past week an unexpected funder presented themselves. Keith will be working with DHQ to meet with funders in the coming weeks. 2. Keith reported that the landlord (our current location) agreed to renew the lease for one year. 3. Keith reported that lease agreement for new location is being renewed for two years with the option to extend for three years. <p><u>Update: 11 May 2018:</u></p> <ol style="list-style-type: none"> 1. Construction Management Company awarded the contract to oversee construction. 2. Currently the plan is overbudget, and new funding opportunities being explored. <ul style="list-style-type: none"> - DHQ has assigned a person to prepare Federal funding grant - Thank you. - <p><u>Update: 22 June 2018:</u></p> <ol style="list-style-type: none"> 1. Abatement a deconstruction began June 5th. 2. The team continues to source other funding 		
		<p>Strategic Plan Goal No 28,29,30: Policy, Procedures and Document Management.</p> <p>These three goals focus on a significant area of the Corps – Administration of Policy and Procedures and ensuring managers and employees have access to latest. The combined goal has three major focus:</p> <ol style="list-style-type: none"> 1. Goal 28 & 30: - A complete review a rewrite of all policy and procedures for OOCM to align with The Salvation Army 	June 2018	

		<p>Standards and transition to an electronic document system.</p> <ul style="list-style-type: none"> - A significant amount of work is required to complete this before June, but we are committed to complete this before the three years "Accreditation Audit" <p><u>Update: 11 May 2018:</u></p> <p>In addition to accreditation work, team is working on a new document management system that look to combined bot Corps and Social services. Our new system is called Ministry Unit Management System (MUMS) stay tuned!</p> <p><u>Update: 22 June 2018:</u></p> <p>Work continues – 60% complete</p>		
New/Ongoing Business				
Property Maintenance		<p><u>Minutes truncated...please refer to February minutes for previous comments</u></p> <p><u>Update 16 Feb 2018</u> Quote received – waiting on a visit from the Fire prevention officer.</p> <p><u>Update: 16 Mar 2018</u> Fire prevention officer said there was no approval required from his department – Job will be assigned before March 25th</p> <p>Doors will be complete in June!</p>	<p>July 2017</p> <p>August 2017</p> <p>Nov 2017</p> <p>Jan 2018</p> <p>Feb 2018</p> <p>June 2018</p>	June 2018
Youth Leadership	Keith	<p>A discussion around long term vision for Ocean Crest Children & Youth Leadership – discussion ensued with the following pints:</p> <ol style="list-style-type: none"> 1. A long-term vision is required. 2. A Children and Youth Leader is required – someone who can bring leadership & grow a youth program for all age groups. 3. An investment in a full time, or part time youth leader cannot be justified for Youth Group once per week. 4. Attracting a mature youth leader is difficult, especially some who is willing to commit to our church, i.e. lead our youth, but attend another church. <p>The Mission Board recommended exploring the idea of hiring a "Youth Intern". With an approach of growing a leader from the ground up. Betty</p>	Ongoing	

		<p>committed to reaching out another church, who has been following a similar model, and report back to the MB.</p> <p>Keith noted, that DHQ does have funds to support a youth leader, but we must have a sustainable long-term approach.</p> <p><u>Update: 22 June 2018:</u></p> <p>Discussion deferred to next meeting</p>		
Calendar/Next Meeting		Next meeting scheduled for July 20th, 2018 @ 11 am.		
Closing prayer and devotions for next meeting.	Betty			